



Mission Statement

Within a framework of Christian values, provide the challenging and supportive learning experience that achieves the best outcome for the individual.

Vision

We build the future with children who learn to imagine it here.

Core Values

Five core values permeate the whole atmosphere of the school and are reflected in many aspects of the School's operation. The inculcation and expression of these values is the major determinant of the good tone and effectiveness of our School.

1. Christianity

(through Social Responsibility)

Characterised by faith in God, forgiveness, reconciliation, developing a sense of mission/purpose through service to, and compassion and care for others;

2. Tolerance

(through Respect)

Characterised by openness to a broad range of ideas and concepts, accommodation of multi cultures and faiths, and inclusivity of a wide range of backgrounds;

3. Excellence

(through Effort)

Characterised by the pursuit of optimum outcomes for students in their intellectual, social and artistic endeavours and underlined by our explicit strategies to assist students develop the habits of self-belief, persistence and resilience;

4. Dignity

(through Tradition)

Characterised by our expectations for a conservative approach to worship, dress, appearance, manners, language, social discourse, rituals and symbols;

5. Trust

(through Co-operation)

Characterised by consideration of the needs of the group before the needs of the individual, expressed through collaboration, teamwork, honesty and consistency.

School Philosophy

The School offers an education that caters to the individual needs of its students and proudly promotes Christian values.

To ensure the development of each student, emphasis is given:- to discipline that is firm but fair; to respect and responsibility for oneself and for each other; and to participation in co-curricular activities and service - the combined intention of which is the development of a commitment towards responsible citizenship

There is a strong tradition of co-operation and friendship between parents and staff in the School. The process of education is a combined operation, with School and home each playing an important part. With co-operation between the two it is intended that the students derive maximum benefit from their experiences.

The School expects to contribute to the full intellectual, physical, social, aesthetic, moral and spiritual development of each student.

Student Code Of Conduct

Purpose

All students who are admitted to enrolment are expected to abide by the School Code of Conduct. Parents or carers are required to sign an undertaking to this effect in the enrolment contract at the time of enrolment. This is outlined on the Enrolment Form. The Code of Conduct is reflective of the School's philosophy and values and forms the basis for the School's behaviour management approach.

Policy

Whitsunday Anglican School encourages students to become responsible for their own personal growth and self-discipline, and to take responsibility for their own behaviour. Proper conduct demonstrates respect – for oneself, physically, emotionally, intellectually and spiritually: for others and their possessions, for the environment in which one lives and works, and for the materials one works with, and for, the School.

It is expected that each student will cooperate to the fullest in taking responsibility for his/her own progress, by being punctual and through diligent and careful preparations for, and participation in all the classes of which he/she is a member. It is particularly important that no student, either through neglect or lack of concern, interferes with the rights of others to pursue their courses. Therefore, there is no place in the School for irresponsible behaviour including the defiance of a teacher's authority.

It is essential for each student to develop self-respect, as a person and as a member of the School community.

Conduct must at all times be in a manner which will not detract from the reputation of any individual student or of other members of the School. Nor does any student have the right to display conduct, which is likely to offend others. Offensive behaviour will not be tolerated, whether it is the irresponsible use of offensive language, smoking, drinking of alcoholic liquor, stealing, the

possession of any but medically prescribed drugs, bullying, harassment or the injury of others. Offenders may have their enrolment withdrawn.

The mistreatment of the property of others is a serious offence. Such behaviour reveals a lack of concern for the owners of that property, whether these are individuals, the School as a whole, or the community, and therefore cannot be countenanced.

Students should at all times be clean and tidy and maintain and wear the uniform with pride. Cleanliness and tidiness are of paramount importance in a student's appearance. It is a requirement of the School that the uniform be worn to all School functions unless otherwise directed.

In matters which are not specifically covered by the above code or any other School regulations, members of the School will observe the principles outlined above concerning the dignity of each person, respect for others and their property, and of mutual cooperation within the School community.

Acceptance and support of this Code of Conduct is expected of all students enrolled at Whitsunday Anglican School.

Interpretation of the School Rules lies with the Head of Senior School.

General

1. Students are expected to arrive at School before the first bell at 8.25am and not depart before the last bell at 3.00pm. Supervision is not provided for students who arrive at School before 8:00am. Students should not arrive at School before 8.00am unless required for supervised activities.
2. Students are not permitted to leave the School grounds without prior permission. This will only be granted in specific circumstances and only with the knowledge and consent of the parents/guardians.
3. Irresponsible behaviour within the School grounds and buildings including the defiance of the authority of both teaching and non-teaching staff is not acceptable behaviour.
4. The use of offensive language, smoking or being in the presence of smoking, consumption of alcohol, taking or possessing illegal drugs, carrying or possessing dangerous objects and stealing are regarded as serious breaches of discipline.
5. Harassment of any kind, including bullying, is regarded as a serious breach of discipline. The School has a 'zero tolerance' policy on all forms of harassment.
6. Students are not permitted to drive to School and park on School property without prior arrangement with the Principal and the parents/guardians. A condition of permission being granted is that students deposit their vehicle keys, and sign "in" and "out" at the Senior School Office for the time between their arrival and departure.
7. The chewing of gum is not permitted at school or whilst in School Uniform.

Timetabled Lessons

8. Regular and punctual attendance at all lessons is expected. Arrival at all lessons with the correct and named equipment is expected.
9. Students must respect the rights of others in benefiting from the educational opportunities being offered at the School.
10. Students are expected to keep up with the requirements of the subjects being studied. This is inclusive of the assignments, projects, field trips and such commitments.

Uniform

11. The School uniform is designed to be functional and not subject to fashion statements. All items of uniform must be clean and kept in good repair. The bottom of the girls' skirts should be worn at knee level when standing. Boys' shorts or long pants should be worn on the waist and belted where belt tabs exist. In Terms 2 and 3 ties are worn by all boys in the Senior School.

12. Hair is to be neat, tidy, neatly trimmed and pulled back from the face. Unnatural hair colours and "fashionable" and radical cuts and/or trends are not permitted. Boys' hair must be trimmed at reasonably frequent intervals, have the ears showing and must not be worn below the level of the collar. Boys must be clean-shaven and sideburns are not to extend below the middle of the ear. Girls' hair must be tidy and pulled back from the face. Hair accoutrements are to be discreet and in the School colours (red, white, grey, black). Hair should not interfere with the wearing of the School hat. It is never acceptable for one student to cut another's hair.

13. Make-up, including eye liner, mascara, eye shadow, rouge, lipstick and foundation are not permitted. Coloured nail polish is not permitted.

14. Jewellery is restricted to a discreet watch and for girls only, one pair of small (≤ 5 mm diameter) stud earrings worn in the lobes. Students unable to wear small studs may wear plain sleepers after written parental requests have been made. Clear plastic inserts in any body piercings are not acceptable. Medical bands verified by medical practitioners are permitted. Religious crosses on chains may be worn beneath the uniform.

15. Hats are to be worn on all occasions when students are in the sunlight for extended periods and when on the oval. The wearing of sunglasses whilst outdoors is encouraged although reflective lenses are not permitted.

16. The red School jumper or the School blazer may be worn over the day uniform, the sports uniform or the formal uniform. The tracksuit is only to be worn as a suit over the sports uniform. The tracksuit jacket is not to be worn over the day or formal uniform. The Senior Jersey may be worn with the school uniform except on formal occasions.

17. Students may only wear their Sports Uniform on days when they have timetabled Physical Education lessons. Sports shoes must be predominantly white. Street (fashionable) shoes, e.g. Dunlop Volleys, High Top Basketball Shoes, canvas/skate shoes cannot be worn. Socks worn with the Sports Uniform must be the official Whitsunday Sport Sock or completely white without logos. Socks need to cover the ankle. The House uniform can only be worn on House Sports days or on House Spirit days.

18. Students are required to wear "full leather upper" shoes in the Industrial Arts Workshops and in Science practical lessons.

Eating

19. All students are to be in designated eating areas until the 10 minute bell rings. No food is to be consumed in any other areas of the School.

General Information

Absences

Attendance each day is essential. Explanations for absences are required. Parents are requested to phone the Senior School Office on 4969 2032 before 9:00am if a student will be absent for a whole

or any part of a day. Parents will be contacted if a student is absent without explanation. The cooperation of parents is requested in notifying the School if extended absences are going to occur. Where parents are leaving students in the care of others for short or extended periods of time, the School expects notification of all contact details.

Behaviour Management

The School's attitude to discipline is that it should be self-regulatory, i.e. students should assume responsibility for all aspects of their own behaviour, including academic pursuits. Where student behaviour management beyond the classroom becomes necessary, students are referred to Heads of House or the Head of Senior School.

Co-Curricular Program

A comprehensive program of co-curricular activities is available outside of School hours for students. Activities at present include Music, Club Sports, Interschool Sports, Public Speaking, Debating, Service Clubs, Optiminds, plus many others. A program of activities is released at the beginning of each year. The range of Co-curricular Activities may change, from year to year, depending on student interest, and staff expertise.

Colours Award System

Before Awards Night, applications are invited from students from Year 5 to Year 12 who feel that they meet the following criteria for SPORTING and CULTURAL COLOURS. Years 9 to 12 are eligible for Full Colours and Half Colours. Years 5 to 8 are eligible for Half Colours only.

Applications are to be initiated by the student involved or an interested party (Coach, Staff Member, Member of the wider community, Parent). Applications must be in the student's own handwriting and verified by the teacher in charge/coach of the activity. Applications must also be accompanied by documentary evidence to support claims. Applications will be forwarded to the Colours Committee for consideration. Awards are made at the discretion of the Colours Committee and finally the Principal. Eligibility does not automatically lead to the awarding of Colours.

The exceptions to the above are ACADEMIC COLOURS and HOUSE COLOURS. **Academic Colours** are awarded on a point system based on academic achievements and **House Colours** (Senior School only) have specific alternative criteria. Students should read the relevant sections of their diary for information on these Colours.

General Criteria for Colours

1. A student may be eligible to receive Colours where they have demonstrated consistent commitment to and excellence in a School activity.
2. The student must uphold the core values of the School. (Christianity, Tolerance, Excellence through effort, Dignity and Trust). This would include a commitment to any academic, cultural or sporting activity that the student has been selected for, in addition to that for which nomination is sought.
3. Should a student incur an infringement of the School's expectations their eligibility for Colours would be reviewed.
4. Where appropriate the student must show rapport with peers or fellow peers or team members and members of opposing/visiting teams. They must interact well with, and demonstrate a Christian attitude towards, other participants and the teacher/coach/director/conductor etc.

5. Where possible the student must demonstrate a commitment to the School in the said activity or sport. The student is perceived as a role model in that area. Where this activity is not available, the student needs to provide evidence of several areas in which they have supported the School.
6. The student must demonstrate respect for the teacher/ coach/instructor and a willingness to assist in any situation. In addition, the student needs to show initiative where appropriate and to fulfil all commitments promptly, regularly and with enthusiasm.
7. Under exceptional circumstances a student may be awarded Colours where the committee is satisfied that all general criteria have been met and the student has performed to an exemplary level in the nominated activity. If certain specific criteria have not been met due to unforeseen circumstances decisions will be at the discretion of the Committee.

Academic Colours

Applications for the awarding of Academic Colours are not required. Nominations for Academic Colours are made by the Deputy Principal on behalf of the student. Students will be eligible for Half Colours and Full Colours based on their performance across all subject areas studied. This is implemented through a points system.

A1. All Year 12 students with a predicted range of OP1-3 will be eligible to be considered for **Full Colours** in recognition of their efforts. All Year 12 students with a predicted range of OP4-5 will be considered for **Half Colours**.

A2. All Prize winners for the First in each Year level, Years 9 – 11, are eligible for Full Colours. The next 5% of students will be eligible for Half Colours.

A3. The top 5% of students in Years 5 – 8 are eligible for Half Colours.

A4. Prize winners in National Competitions may be considered for Colours, given other evidence at a School level of academic excellence.

Sporting Colours

Students may be recommended for **Half Colours** if:

S1 The student has been selected into a Capricornia School Sport team or an equivalent regional team through School Club Sport.

Students may be recommended for **Full Colours** if:

S2 The student has been selected into a Queensland or National School Sport team or an equivalent level Queensland State or Australian National team through School Club Sport.

OR

S3 The student is eligible for **Half Colours** and has demonstrated an outstanding commitment to the School in this sport through playing and coaching.

OR

S4 The student is in Year 11 or Year 12, is eligible for **Half Colours** and has demonstrated an outstanding commitment in their senior years to School Sport (for example, three All Rounder Awards).

S5 Honorary Colours – Special consideration may be given to students who have demonstrated full commitment to the sporting life of the School and have met the criteria in a sport not offered by the School.

Debating Colours

Students may be recommended for **Half Colours** if:

D1 The student has been a member of a school debating team for at least two years (not necessarily consecutive) and

D2 The student must have been a member of a primary or secondary debating team which participates in the Interschool Grand Final.

Students may be recommended for **Full Colours** if:

All conditions for **Half Colours** are met and

D3 The student is a member of a secondary debating team which has come first or second at a regional level (if available) or higher.

Optiminds Colours

Students may be recommended for **Half Colours Middle School** or **Full Colours Senior School** if:

O1 The student has participated in Optiminds for a minimum of two years, including the current year.

O2 The student has been an active member of the team at each level of representation.

O3 The student has been a member of a successful team which has been awarded First Place or Honours at state level. [Credit can be given once only for any participation].

Public Speaking Colours

Students may be recommended for **Half Colours** if

P1 The student has been awarded first place at a regional level in a speaking competition.

OR The student has been awarded first place at the Annual Whitsunday Anglican School Public Speaking Competition three times, including the current year and within 5 years.

The student may be recommended for **Full Colours** if:

All conditions for **Half Colours** are met and;

P2 The student has gained a place at state level in a public speaking competition.

Cultural Colours

Students may be recommended for **Half Colours** if:

C1 The student has been involved in any **one** of the following for at least two years:

(a) Consistent and significant involvement in an Arts co-curricular activity

(b) Consistent involvement in artistic activities in the School community and/or representing the School in the wider community.

AND

C2 Involvement in a major artistic event (e.g. a play, musical or exhibition).

Students may be recommended for **Full Colours** if:

All conditions for **Half Colours** are met for two consecutive years

AND

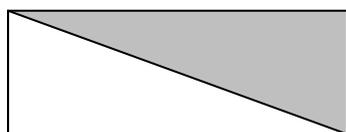
C3 The student has demonstrated excellence and leadership through participation in School artistic activities.

AND

C4 The student has achieved excellence in artistic competitions and/or exams (Trinity, AMEB, Eisteddfod – Major Award winners).

C5 Honorary Colours – Special consideration may be given to students who have demonstrated full commitment to the cultural life of the School and have met the criteria in an artistic area not offered by the School.

Academic



Half Colours Badge



Full Colours Badge (specifies area of talent)

First Aid/Illness

Students who are not well will be referred to the School Nurse. It is important that the School is kept up to date with parents correct contact information.

Homework

Homework can be defined as:

- Set homework e.g. project or assignment work;
- Completion of ongoing class work;
- Study e.g. preparation for tests, exams;
- Informal e.g. reading novels, computer, etc.
- Skills practice.

The development of a study habit is most important and this is essential for success with studies at Upper Secondary and Tertiary levels. All students are to spend time on some type of homework each night. To assist parent's supervision of homework the following approximate daily time allocation is provided. Less time is required for younger students, but work should be completed.

Year Level Recommended Time/Day

Years 9 - 10 Up to 2 hours

Years 11 - 12 2 hours minimum

Written work will be set in several subjects each night, but students should realise that the most important part of homework is the review of material covered in class during the day. The statement that "there is no homework" is not acceptable.

Late Arrival To School

Students are expected to arrive at school before 8:25am. Students arriving late to School must immediately report to the appropriate Senior School Office so that rolls can be altered.

All late arrivals will be recorded on the daily Absentee list. If students do not report their late arrival, they will remain marked "Absent" for the day. Rolls are marked electronically.

Messages

The School will not guarantee the delivery of messages to students during the day. Messages that relate to *emergency* situations will be given priority and every effort will be made to ensure the student is contacted.

Permission To Leave The School Grounds

Students will not be permitted to leave the School grounds at any time during the school day unless special prior permission has been sought by parents and approved.

Reporting

Formal reports are issued at the end of each semester. A progress report is issued at the end of Term One. Parents are expected to respond to these reports if requested.

Staff will be available to discuss reports at Parent/Teacher/ Student nights. Times for these will be advised in the School Calendar and through the School newsletter, "Whitsunday Word".

Staff will be pleased to discuss your child's progress and development at any time throughout the year, subject to the arrangement of a mutually convenient time. Appointments can be made via diary, telephone, email, or direct contact.

School Uniform & Presentation

School Uniform requirements will be available in October of the year prior to commencement at the School and may be purchased from WASMart. Second Hand Uniforms may also be purchased. The Code of Conduct indicates clearly the requirements in relation to student presentation. Students must present neatly and properly at all times. Procedures for effectively managing the student dress code are based on a series of graded sanctions.

Temporary Diary Process

When students fail to have their Diary in class they will be required to print a temporary diary page. They will record all homework, school notices etc for the day on this Temporary Diary Page. It is the student's responsibility to ensure this temporary diary page is stapled or pasted into the original diary.

Textbooks

A textbook list and order form will be available in October of the year prior to commencement at the School. All textbooks can be purchased from WASMart. Second hand books can also be purchased. All books should be covered and neatly maintained. WASMart also carries a supply of stationery. Students may purchase from this source throughout the year.

House System

The School is divided into four Houses:- Ambrose, Barnabas, Charles and Trinity. These are named after the three Parishes in Mackay and the Brotherhood of Barnabas.

House Colours

A student in Years 9 – 12 may be eligible for House or Half House Colours if they feel they have demonstrated outstanding commitment to their House in terms of participation, leadership, good sportsmanship and enthusiasm. A student may be nominated by the respective Head of Houses or be self-nominated. Students should keep a record of their involvement in House activities to help support their applications. A special House Colours form, available from the Heads of House, will help you to do this. Obtain one at the beginning of the year and keep it up to date.

Criteria used in determining **Half Colours** Awards are as follows:

- H1 The student has demonstrated a high degree of involvement in a wide range of Inter-House competitions during the course of the year.
- H2 The student has shown respect for other members of the House (both staff and students) and demonstrated a willingness to assist in any situation.
- H3 The student has established a rapport with other members of the House. They must interact well, encourage and commend others and demonstrate a Christian attitude towards all competitors.
- H4 The student is perceived as a good role model by upholding principles and standards of good sportsmanship and fair play.

Students in Years 9 – 12 may be recommended for **Full House Colours** if all conditions for **Half Colours** are met and

- H5 The student has displayed impressive leadership and organizational skills and utilized these qualities by way of engendering House spirit and participation within the House. Application forms are accessible on the Common Shared drive.

Service Awards

All Senior School students are expected to be involved in some aspects of service and the service must be completed in the student's own time. Students are encouraged to log their hours on the proforma provided in the Student Dairy. The logging is the student's responsibility.

At the **end of each year** the service information for that year will be collated and submitted to Heads of House for approval of the award. Students may, however, **opt to accumulate** their service hours over the two years for one biennial award.

Year 9/10 Service Awards

Service Awards for Years 9 and 10 students are presented at the annual School Awards Night. A student who obtains an award in Year 9 may obtain a second award in Year 10 provided they have logged the correct number of hours in each year.

For the highest award, service must be across the following two areas.

(A) School - at least 20 hours

(B) Wider Community - at least 10 hours.

There are two levels of awards:

A **"Commendable Service Award"** will be presented to students who have completed 30 hours or more as allocated in A and B above.

A **"Service Award"** will be presented to students who have completed 30 hours or more of service, but in A only.

Years 11/12 Service Awards

Service Awards for Years 11 and 12 students are presented at the annual School Awards Night. A student who obtains an award in Year 11 may obtain a second award in Year 12 provided they have logged the correct number of hours in each year.

For the highest award, service must be across the following three areas:

(A) School - at least 24 hours

(B) School Club - at least 8 hours

(C) Wider Community - at least 8 hours

There are three levels of awards.

A **"Highly Commendable Service Award"** is given to a student who completes requirements in (A) and (B) and (C).

A **"Commendable Service Award"** will be presented to students who have completed 40 hours or more as allocated in any two categories, although (C) cannot count for more than 8 hours.

A **"Service Award"** will be presented to students who have completed 40 hours or more of service, but in (A) or (B) only. All service is to be completed in student's own time and logged and confirmed by the appropriate person.

The Principal reserves the right to award a Highly Commendable Service Award if there are an extraordinary number of hours served in either School or School Club area, without all other areas being met.