



OSHC VACATION CARE BOOKING LETTER

September School Holidays

14th August 2017

Dear Parents,

Week One: Monday 18th September – Friday 22nd September
Week Two: Monday 25th September – Friday 29th September

Hours: **7:30am until 5:30pm**
Location: OSHC Classroom and Prep Rooms, JS Campus
Cost: \$55.00 per child, per day (excursion/incursions additional; CCB/CCR Approved)

Bookings: 30 places available only
ONLINE BOOKINGS ONLY (see final page for instructions on how to book online, the app is the most convenient and preferred method for casually booking vacation care).
Booking instructions, OSHC Handbook and program are also available on the WAS Website. If you are experiencing issues booking, please email through the required days to care@was.qld.edu.au
48 hours' notice is needed for any cancellations otherwise cancellation/absent charges apply.

Please ensure your email address is correct as we will be sending a confirmation notice (with final excursion times and dates) in Week 9, Term 3. This will include health forms, waivers, and important information for what your child/ren are required to bring each day.

If you have any questions about the program, child bookings, or enrolments, please direct your queries to Tayhla Wood on ph: 0418 745 389 or email: care@was.qld.edu.au.

Kind regards,

Tayhla Wood
OSHC Coordinator






Mick Martin
Head of Junior School



LIVING
by FAITH

LEADING
with SERVICE



| | Monday 18 th Sept | Tuesday 19 th Sept | Wednesday 20 th Sept | Thursday 21 st Sept | Friday 22 nd Sept |
|---------------|---|---|--|--|---|
| WEEK 1 | <p>INDOOR ROCK CLIMBING EXCURSION A+ Centre</p> <p>Depart 9:15 am Return 12:15 pm</p> <p>Construction and craft activities</p> | <p>Family and pet scrapbooking</p> <p>Bring a family or pet photo to copy and create frames, albums, and bookmarks</p> <ul style="list-style-type: none"> • Dress ups and 'photo booth' • Playdough making • Finger painting • Sand castle competition | <p>SUPERHERO DAY</p> <p>Dress as your favourite superhero!</p>  <p>Craft, games and activities</p> <p>CINEMA EXCURSION: Captain Underpants <i>Departure times TBC on confirmation letter.</i></p> | <p>WHEELIE DAY</p> <p>Bring your bikes or scooters, and helmets to ride around our track.</p> <p><i>Talent Quest: What's your best joke?!</i></p> <p>Face Painting Outdoor play</p> | <p>Indoor Skating at the Leisure Centre Depart 10:30 am Return 2:30 pm</p>  <p>Dress ups and Lego Outdoor Play</p> |
| \$ | \$25.00 excursion | | \$30.00 excursion | | \$20.00 excursion |
| | Monday 25 th Sept | Tuesday 26 th Sept | Wednesday 27 th Sept | Thursday 28 th Sept | Friday 29 th Sept |
| WEEK 2 | <p>HAWAIIAN DAY</p>  <p>Wear your most colourful Hawaiian-shirt, boardies or dress!</p> <p>Cooking class with a Chef 😊</p> <ul style="list-style-type: none"> ○ Fruit kebabs ○ Hawaiian Pizza ○ Fruit Punch ○ Coconut crackle | <p>Gymnastics excursion</p> <p>Depart 9:00am Return 11:30am</p> <p>Wet play – bring your swimmers and towels to hose down after some Gymnastics fun!</p> | <p>Teddy Bear Pyjama Picnic</p> <p>Wear your best PJ's and bring your cosy teddy for a picnic under the trees</p>  <p>Disco games Music Outdoor fun!</p> |  <p>EXCURSION TO PIONEER POOL TO LEARN HOW TO PLAY WATER POLO WITH PROFESSIONALS (or just some fun in the water and sun!)</p> <p>Depart 9:00 am Return 12:30 pm</p> <p>Craft, games and activities</p> | <p>Oval Sports games</p> <p>Lunch and play at Wake park watching wakeboarders</p> <p>Electronics afternoon Bring iPads, tablets, laptops and iPods. Looney Tunes cartoons, computers and music!</p> |
| \$ | | \$15.00 excursion | | \$10.00 excursion | |



HOW TO BOOK YOUR CHILD FOR CARE

Please see staff to obtain a welcome letter if you are new to the OSHC Centre to understand how to enrol your family prior to booking.

If your family has attended OSHC before then you will already be set up in the system so, please follow all prompts when advised below and select 'forgotten password'. This will allow a link to be emailed to you to follow and set up a username and password. DO NOT set up a new account if you have already attended the centre before, as this will duplicate two accounts in the system for you and will affect your billing and charging.

1. Visit the WAS website or click on the link that takes you directly to our OSHC section <http://was.qld.edu.au/community/outside-school-hours-care/>

2. Click on 'My Family Lounge' either on iPhone or computer.

a. **Phone (My Family Lounge)** - Enter log in details and book casual days as needed. This will allow your child to automatically appear on the day you have requested, and no confirmation or approval is needed from the coordinator. The app is the most convenient way to casually book your family into care.

b. **Computer (QK Enrol)** - Enter log in details. You are able to update enrolment or family information from this website and request permanent bookings. This process involves requesting the booking, the OSHC coordinator will receive an email and request approval, and you will need to acknowledge the response email and complete prior to any attendance being automatically added into the system. This process is lengthier than the phone app and is recommended for more permanent bookings only.



3. Please visit the WAS website to obtain a copy of the handbook which details more information on enrolments, attendance and absent fees, Centrelink, and routines

Parents can also call Qikkids Child Care Software Management system for assistance:

1. Phone 1300 376 770
2. Select option 1 -Technical assistance
3. When asked for your User ID - say you are a parent of Whitsunday Anglican OSHC and require assistance with My Family Lounge bookings
4. They will ask for your log in information (email and password) and log into the system to assist you.
5. They may also direct you to their website www.qikkids.com.au to the SUPPORT option and click on the Remote Assistance icon to go through the process with you.

Please do not hesitate to phone 0418 745 389 or come into OSHC if you require further assistance or are unsure of any process. We are more than happy to assist in this process to ensure you are ready to attend our centre.

Kind regards,

Tayhla Wood
OSHC Coordinator

Yvonne Cracknell
OSHC Assistant



PRINCIPAL: Mrs Maria McIVOR MEd (Leadership & Administration), BEd, DipTchg, GCertTH, TTC, MACEL, MAICD

Whitsunday ANGLICAN SCHOOL, MACKAY

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