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Welcome to Whitsunday Anglican School’s Quick Information Guide

To make you and your child’s transition into the Whitsunday experience more effortless, we have compiled this quick information guide. If you have any questions regarding any of the information detailed below, please don’t hesitate to contact our School Administration Office on 07 4969 2000.

As we are concerned about our schools mark on the environment, many of our communication measures are electronic. If this is an inconvenience to you please contact our marketing department to arrange an alternative avenue: wasmedia@was.qld.edu.au

Parent Lounge
The Parent Lounge is a live portal, which contains all of the current information regarding your child’s academic reports, the School’s Online Calendar, parent teacher meetings, excursions, subject selections, important events, attendance and many more.

Your username and password are automatically generated by the School’s IT department. On commencement of your child’s enrolment you will have been given your login details. If you have any trouble accessing the Parent Lounge, please don’t hesitate to contact: wasmedia@was.qld.edu.au

The Parent Lounge can be accessed via this link: Parent Lounge

Parent Teacher Meetings
The ability to reserve a meeting with your child’s teachers, will be accessible via the Parent Lounge. Should this be an inconvenience to you, you are welcome to contact the School’s reception to make an appointment. The approaching date for these meetings will be brought to your attention via a notice in the ‘Daily Correspondence’ and ‘Whitsunday Word’.

Attendance
We understand that at times, our students are unwell or attending out of school appointments and unable to attend school. When this happens, the best avenue of contact is via our attendance email. This email address is monitored by multiple staff members. Should your child require time away from the School please email attendance@was.qld.edu.au

Please include in the email your child’s name, year levels and reason for absence.

Correspondence
Here at Whitsunday Anglican School, we understand that parents are busy, and therefore require up-to-date information at their fingertips, in one easy format. With this in mind, we send a ‘Daily Correspondence’.

The daily correspondence is delivered via email at approx. 1330 each school day. The email contains information relating to events occurring in the near future, events that have been cancelled and any other pressing communications.

Academic Reports
Your students’ academic reports are issued via the ‘Parent Lounge’. As the time for reports approaches, there will be notices in the ‘Daily Correspondence’ and the ‘Whitsunday Word’. The reports will appear as an extra menu item in your family’s Parent Lounge.

Our School’s Abbreviations
We have a list of abbreviations to help familiarise yourself with Whitsunday Anglican School terminology. School Abbreviations List

Co-curricular
We offer a vast range of co-curricular activities. These activities include cultural, pastoral, sports, the Arts and academic focusses. We strongly encourage students to try at least one item. The current offerings can be found via this link: 2016 Co-Curricular Activities

Whitsunday Word
The Whitsunday Word is our fortnightly newsletter. It is sent out to families during term time via the daily correspondence. It includes the recent happenings at our School, photos, upcoming important dates, and mentions of our ‘community of business partners.’ If you would prefer to receive the Whitsunday Word in print, please contact our marketing department at wasmedia@was.qld.edu.au
IMPORTANT DATES

COMMENCEMENT OF SCHOOL YEAR

TERM DATES FOR 2016

<table>
<thead>
<tr>
<th>Term</th>
<th>Start Date</th>
<th>-</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>Wednesday 27 January</td>
<td>-</td>
<td>Thursday 24 March</td>
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<tr>
<td>Term 2</td>
<td>Monday 11 April</td>
<td>-</td>
<td>Friday 17 June</td>
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<tr>
<td>Term 3</td>
<td>Monday 11 July</td>
<td>-</td>
<td>Friday 16 September</td>
</tr>
<tr>
<td>Term 4</td>
<td>Tuesday 4 October</td>
<td>-</td>
<td>Friday 18 November (Year 12)</td>
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<td></td>
<td>Friday 25 November (K-11)</td>
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PUBLIC HOLIDAYS

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Australia Day</td>
<td>Tuesday 26 January</td>
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<tr>
<td>Good Friday</td>
<td>Friday 25 March</td>
</tr>
<tr>
<td>Easter Monday</td>
<td>Monday 28 March</td>
</tr>
<tr>
<td>Anzac Day</td>
<td>Monday 25 April</td>
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<tr>
<td>Labour Day</td>
<td>Monday 2 May</td>
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<tr>
<td>Mackay Show Day</td>
<td>Thursday 23 June</td>
</tr>
<tr>
<td>Queen’s Birthday</td>
<td>Monday 3 October</td>
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</table>

WHOLE SCHOOL OUTDOOR EDUCATION WEEK

Monday 12 September – 16 September

All students are expected to attend Outdoor Education Week and parents are asked not to make alternative arrangements. The Outdoor Education program is considered to be an essential part of each student’s development. It is a program that teaches sequential skills from Years K – 10. Year 11 is a Leadership training and Career Camp, and Year 12 is a Reward Camp.
GENERAL INFORMATION

INTERVIEWS

All students who will be new to the School in 2016 should have completed an interview with the Director of Admissions, Head of Senior School, Head of Middle School or the Head of Junior School. The Director of Admissions will arrange interview times if this is still to be completed.

BUS ARRANGEMENTS

Bus services operate to and from the School from most districts, including Sarina, Pleystowe and South/West Mackay. For further information contact Mackay Transit Coaches on (07) 4957 3330.

PLAZA LUNCHBOX INFORMATION

The Plaza Lunchbox opens on each School Day.

Year 9 to Year 12 Students: Purchase is direct from the Plaza Lunchbox. The opportunity exists for Years 9 – 12 to purchase through the Order system.
Prep to Year 8 Students: Purchase is through an Order System.
Please ensure orders are written on a suitable paper bag (not an envelope) as the lunch order will be returned to the student in the paper bag.

SCHOOL UNIFORM

The uniform requirements of the School are listed in this booklet. Please clearly label all articles of clothing and property.

The School uniform is important in developing School spirit, personal dignity and self-pride, and parents are reminded that acceptance of our standards is a condition of enrolment. The co-operation of all parents in ensuring standards are maintained in this area is important. It is a requirement that the School uniform be worn correctly at all times. The grey, formal School hat must be owned by all students. The correct formal uniform is to be worn to assemblies and on all formal occasions.

Students may only wear their Sports Uniform on days when they have timetabled Physical Education lessons. Students may wear School Sports uniform all day on the day of their Physical Education classes. Combinations (sports shirt with day skirt) are not permitted. Sports shoes must be worn with white shoe laces. Street (fashionable) shoes, e.g. Dunlop Volleys, High Top Basketball Shoes, canvas/skate shoes cannot be worn. Socks worn with the Sports Uniform must be the official Whitsunday Sport Sock or completely white without logos. Socks need to cover the ankle.

Students are expected to change into Formal Uniform if they are on stage either performing or receiving an award at a Whole School Assembly. Students will be advised of the appropriate uniform for excursions or other events that involve a change of routine.

One of the uniform hats is expected to be worn when students are engaged in outdoor activities. (eg. the red bucket hat or the grey formal hat for PE/Sports, and the grey formal hat for formal activities like the ANZAC Day march).

WASMART, the P & F Association’s School Shop, operates at the School for the purchase and sale of stationery, new and secondhand uniforms, and new and recycled textbooks.
PARENT CONTACT DIRECTORY

In the past, parents have found it worthwhile to have a list of contact details for the students and their parents in their child’s year level. This information will be available through Parent Lounge. To allow your information to be shared please follow the steps below. If you have any questions, please contact Mrs Jasmin Priestly at jpr@was.qld.edu.au

1. Login to Parent Lounge. You can obtain your Parent Login Details from Mrs Julie Edwards at jed@was.qld.edu.au

2. Click on Parent Directory Tab at the top of the page.

3. Click on Maintain button in the right hand corner of the My Directory Listing.

4. Select the address to display in Parent Directory by clicking a bullet.

5. Tick the checkboxes under Share with information that you would like to share with other Parent Lounge users (uncheck boxes that you do not wish to share).

6. Click on Save Changes.

7. Log out of Parent Lounge.
BRING YOUR OWN DEVICE (BYOD)

BYOD approach to technology

This model will give parents and families a personal choice of selecting equipment (including accessories) to suit the needs of the student. BYOD is becoming more common in the education sector as well as business. It is hoped that moving to this option will allow students to have greater choice of device and to take greater ownership and encourage responsible practices towards technology. It is compulsory for all students from Year 4 – 12 to have their own personal device, fitting the school's specifications, to complete their academic and organisational loads through the utilization of the school’s technology systems.

For 2016 the school will not be providing a laptop purchase option for students leaving the full decision with the family. Student devices will not be “Joined” to the school internal domain rather they will connect to the school wireless network for internal and external internet access. This method also allows students to take advantage and use educationally-valuable technology that they have been forced to turn off when they enter the school Campus

The school will be providing students with enterprise-grade communication and productivity services as part of a Microsoft Office 365 education subscription at no charge to students. Office 365 provides cloud based data storage, Office products online, and access to install Microsoft Office on students own devices. The online component will be a gradual implementation and is reliant on higher speed internet.

There are 2 options for students

1. Purchase a new laptop
   • Purchase a new laptop either Windows or Mac of your choice.
   • Minimum laptop specifications: greater than 11” Screen, i5 Processor, 4GB Ram & 128 GB SSD HDD.
   • Windows 8 Professional is still preferable
   • Microsoft Office will be available from the school for you to install – more details to come.
   • Trend Micro Antivirus will be provided by the school for all devices
   • Laptop must have a physical keyboard.
2. Use existing owned laptop previously used at School
   • Backup all Data from laptop.
   • Bring to School IT to remove from School domain.
Any laptop previously joined to the school network will need to be removed by school IT staff. Where a laptop has been imaged with School software (laptops purchased through or from School) this software needs to be removed requiring the laptop to be re-imaged.

Student Data
• All student data will be stored on individual laptops.
• Students will have access to network drives at school
• Students will have access to Office 365 – One Drive for Business cloud storage available from any internet enabled device

Software
• Teachers will advise on any software that is required which can either be installed at home or at school with onsite IT assistance.

The school is maintaining onsite IT Support to assist with:
• Logging warranty jobs for existing school use devices;
• Assistance with connectivity to the school wireless network;
• School required assistance with software installations and troubleshooting.

For 2016 we would request that students use only one laptop connected to the School’s network. It is envisaged however that students will be allowed to bring in additional devices in the future to assist in their learning.
It is recommended any device used within the school is adequately covered by family / household insurance policy for theft and damage.

If you would like more details or have further queries, please email byod@was.qld.edu.au

KINDERGARTEN REBATES

Whitsunday Anglican school Kindergarten is classified as a Child Care Benefit (CCB) registered care provider. This is because we operate during school terms only.

To claim Child Care Benefit for your child’s attendance at kindergarten you need to:

1. Contact Department of Human Services to find out if you are eligible for the rebate
2. Obtain a Receipt for Registered Child care from myself at the end of each term
4. Take all completed paperwork to Centrelink and lodge for payment

Your family's income does not affect the amount you can get.

For more information, please download the What is Registered Child Care? Factsheet on the Australian Government Department of Human Services website.

JUNIOR, MIDDLE and SENIOR REBATES

Assistance for Isolated Children (AIC)

The Assistance for Isolated Children (AIC) Scheme helps the families of the following types of students who are unable to attend an appropriate state school on a daily basis, mainly because of geographic isolation: • primary and secondary students • tertiary students who are either under the minimum education or training participation age in their state or territory or under 16 years of age (whichever is the greater).

Assistance for Isolated Children (AIC) Claim form
ABSTUDY
Helps with costs for Aboriginal and Torres Strait Islander Australians who are studying.

Eligibility basics

- Aboriginal and Torres Strait Islander
- enrolled in an approved course
- not receiving any other government assistance to study

If you are studying at a secondary school or college, TAFE (a technical and further education college), university or other approved tertiary institution, or in a full-time Australian Apprenticeship, ABSTUDY can help with your costs for:

- education
- accommodation
- living
- fares to travel to your place of study each term or semester if you need to study away from home
- prescription medicine

If you qualify for ABSTUDY, you may be entitled to other payments and benefits too.

For more information and claiming options, visit this site: ABSTUDY

Living Away from Home Allowances Scheme (LAFHAS)

The department provides assistance to eligible Queensland parents whose children must board away from home to attend school on a daily basis because:

- their homes are geographically isolated
- they do not have reasonable daily access to a government school with the appropriate level of primary, secondary or special schooling.

Expenditure guidelines

Entitlements are calculated and paid in accordance with legislation and guidelines covering the Living Away from Home Allowances Scheme (LAFHAS). The scheme has four component allowances:

- Remote Area Tuition Allowance (RTuA)
- Remote Area Travel Allowance (RTrA)
- Remote Area Allowance (RAA)
- Remote Area Disability Supplement (RADS).

LAFHAS Application Form

For more information on LAFHAS, please visit this site: LAFHAS
BOYS UNIFORM REQUIREMENTS

All items of school uniform are available through the school at WASMart with the exception of joggers which are for sport only (except for Kindergarten and Preparatory). Items can be purchased directly from WASMart or by contacting WASMart during Term opening hours to make other arrangements.

KINDERGARTEN
Red Bucket Hat
Blue Kindergarten Polo Shirt
Black Unisex School Shorts with Red WAS embroidery
Joggers
Red School Backpack (can be used for Kindy, Prep and Year 1)

PREPARATORY
Red Unisex Preparatory School Shirt
Black Unisex School Shorts with Red WAS embroidery
Plain White Long Socks (no markings on socks, plain white above the shoe only)
Red Bucket Hat
Joggers
Optional items:
Red Unisex Long sleeve Preparatory Polo Shirt
Red and Black School Tracksuit Jacket or Red School Pullover
Black school Tracksuit Pants with WAS embroidery
Red School Backpack

JUNIOR SCHOOL FORMAL UNIFORM (YEAR 1-4)
Grey Junior School Button down Shirt with School Crest – red trim on the sleeve and pocket
Dark Grey Junior School Shorts – Fly in front ½ elastic back – Long style (only available from WASMart)
Formal long Grey socks with Red Stripes (only available from WASMart)
Black leather traditional lace up school shoes (NO other shoes are acceptable)
Formal Grey School Hat (Years 1-4)
Optional items:
Red School Pullover (can be worn with formal and sports uniform)
Long Dark Grey Trousers
Garters
School Backpack or Trolley Bag

MIDDLE SCHOOL FORMAL UNIFORM (YEAR 5-8)
Grey Middle School Button down shirt with School Crest – Red trim on Sleeve and Pocket, button for Tie
Dark Grey College Shorts (only available from WASMart)
WAS Embossed Black leather belt with Silver Buckle (only available from WASMart)
Middle School Tie (worn daily during Term 2 & 3 and for Formal occasions in Term 1 & 4)
Formal long Grey socks with Red Stripes (only available from WASMart)
Black leather traditional lace up school shoes (absolutely NO other shoes are acceptable)
Formal Grey School Hat (new) (Years 5-12)
Formal Grey School Hat (old) can be worn until the end of 2016
Optional items:
Red School Pullover (can be worn with formal and sports uniform)
Long Dark Grey Trousers
Garters
School Backpack or Trolley Bag
SENIOR SCHOOL FORMAL UNIFORM (YEAR 9-12)
Grey Senior School Button down Shirt with School Crest
Dark Grey College Shorts (only available from WASMart)
WAS Embossed Black leather belt with Silver buckle (only available from WASMart)
Senior School Tie (worn daily during Term 2 & 3 and for Formal occasions in Term 1 & 4)
Formal long Grey socks with Red Stripes (only available from WASMart)
Black leather traditional lace up school shoes (absolutely NO other shoes are acceptable)
Formal Grey School Hat (Years 9-12)

Optional items:
Red School Pullover (can be worn with formal and sports uniform)
Long Dark Grey Trousers
Garters
Black School Blazer (Years 11 & 12)
School Backpack or Trolley Bag

YEAR 12 FORMAL UNIFORM
Year 12 students wear a different uniform for formal occasions such as Anzac Day, Whitsunday Service and Awards nights. This uniform is also worn each Wednesday, or when assembly is held, and on any other formal occasions as announced. Students who do not wear this uniform correctly will be expected to refrain from wearing the formal uniform at all.

Plain White Long Sleeve Business Shirt
Dark Grey College Trousers
WAS Embossed Black leather belt with Silver buckle (only available from WASMart)
Year 12 Tie (presented to students during first term)
Black leather traditional lace up school shoes (absolutely NO other shoes are acceptable)
Formal Grey School Hat (new) (Years 9-12)
Formal Grey School Hat (old) can be worn until the end of 2016

Optional items:
Black School Blazer with School Crest on Pocket (These can be purchased or hired through WASMart)

SPORTS UNIFORM (YEAR 1-12)
Preparatory students wear their day uniform for sport (House Polo Shirts are optional for Prep)
Grey/Red/Black Unisex School Sports Shirt
(Year 11 & 12 Students only require a sports Shirt if representing the school or taking PE)
Unisex Black Sports shorts with red WAS embroidery
Plain White Socks (long / ankle)
Red Bucket Hat
Joggers
House Polo Shirt
- Ambrose: Blue & Yellow / Barnabas: Black & White / Trinity: Green & White Charles: Red & White

Optional items:
Red and Black School Tracksuit Jacket (can only be worn with the sports uniform)
Black School Tracksuit Pants with red WAS embroidery
School sports shorts allowed for Swimming
**GIRLS UNIFORM REQUIREMENTS**

All items of school uniform are available through the school at WASMart with the exception of joggers which are for sport only (except for Kindergarten and Preparatory). Items can be purchased directly from WASMart or by contacting WASMart during Term opening hours to make other arrangements.

**KINDERGARTEN**
Red Bucket Hat  
Blue Kindergarten Polo Shirt  
Black Unisex School Shorts with Red WAS embroidery  
Joggers  
Red School Backpack (can be used for Kindy, Prep and Year 1)

**PREPARATORY**
Red Unisex Preparatory School Shirt  
Black Unisex School Shorts with Red WAS embroidery  
Plain White Long Socks (no markings on socks, plain white above the shoe only)  
Red Bucket Hat  
Joggers (no sandals)  
**Optional items:**  
Red Unisex Long sleeve Preparatory Polo Shirt  
Red and Black School Tracksuit Jacket or Red School Pullover  
Black school Tracksuit Pants with WAS embroidery  
Red School Backpack

**JUNIOR SCHOOL FORMAL UNIFORM (YEAR 1-4)**
Junior/Middle School Girls Striped Blouse with school crest  
Grey School Skort with Elastic back (only available from WASMart)  
Grey socks turned over above the ankle  
Black leather traditional lace up school shoes (NO other shoes are acceptable)  
Formal Grey School Hat (new) (Years 1-12)  
Formal Grey School Hat (old) can be worn until the end of 2016  
**Optional items:**  
Red School Pullover (can be worn with formal and sports uniform)  
Striped School Dress with School Crest (can be worn for 2013 only)  
Hair Accessories – must be school colours only (matching accessories available from WASMart)  
Black Cotton Tights  
School Backpack or Trolley Bag

**MIDDLE SCHOOL FORMAL UNIFORM (YEAR 5-8)**
Junior/Middle School Girls Striped Blouse with school crest  
Grey School Skort with Elastic back or Long Grey Formal Skirt (only available from WASMart)  
Grey socks turned over above the ankle  
Middle School Bow  
Black leather traditional lace up school shoes (absolutely NO other shoes are acceptable)  
Formal Grey School Hat (new) (Years 1-12)  
Formal Grey School Hat (old) can be worn until the end of 2016  
**Optional items:**  
Red School Pullover (can be worn with formal and sports uniform)  
Hair Accessories – must be school colours only (matching accessories available from WASMart)  
Black Cotton Tights  
School Backpack or Trolley Bag
SENIOR SCHOOL FORMAL UNIFORM (YEAR 9-12)
Senior School Striped Blouse with School Crest
Long Grey Formal Skirt (knee length) (only available from WASMart)
Senior School Tie
Grey socks turned over above the ankle
Formal Grey School Hat (Years 9-12)
Optional items:
Red School Pullover (can be worn with formal and sports uniform)
Sheer Black Stockings
Hair Accessories – must be school colours only (matching accessories available from WASMart)
Black School Blazer (Years 11 & 12)
School Backpack or Trolley Bag

YEAR 12 FORMAL UNIFORM
Year 12 students wear a different uniform for formal occasions such as Anzac Day, Whitsunday Service and Awards nights. This uniform is also worn each Wednesday, or when assembly is held, and on any other formal occasions as announced. Students who do not wear this uniform correctly will be expected to refrain from wearing the formal uniform at all.

White Senior School Blouse with Red Trim
Long Grey Formal Skirt (worn at knee length)
Year 12 Tie
Grey socks turned over above ankle
Black leather traditional lace up school shoes (absolutely NO other shoes are acceptable)
Formal Grey School Hat (new) (Years 1-12)
Formal Grey School Hat (old) can be worn until the end of 2016
Optional items:
Sheer black Stockings
Hair Accessories – must be school colours only (matching accessories available from WASMart)
Black School Blazer with School Crest on Pocket (This can be Purchased or Hired through WASMart)

SPORTS UNIFORM (YEAR 1-12)
Preparatory students wear their day uniform for sport (House Polo Shirts are optional for Prep)
Grey/Red/Black Unisex School Sports Shirt
Year 11 & 12 Students only require a sports Shirt if representing the school or taking PE
Unisex Black Sports shorts with red WAS embroidery (Running shorts can be worn in Middle school)
Plain White Socks (long / ankle)
Red Bucket Hat
Joggers (must be predominantly white)
House Polo Shirt
- Ambrose: Blue & Yellow / Barnabas: Black & White / Trinity: Green & White / Charles: Red & White
Optional Items:
Red and Black School Tracksuit Jacket (can only be worn with the sports uniform)
Black School Tracksuit Pants with red WAS embroidery
School sports shorts allowed for Swimming
<table>
<thead>
<tr>
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<th>Preparatory</th>
<th>Junior School</th>
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<th>New School Hats</th>
<th>Year 12 Formal Uniform</th>
<th>School Blazer</th>
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<tr>
<td><img src="image" alt="New School Hats" /></td>
<td><img src="image" alt="Year 12 Formal Uniform" /></td>
<td><img src="image" alt="School Blazer" /></td>
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CORRECT UNIFORM INFORMATION

The following should assist parents in determining the correct Uniform:

Denotes optional

DEBATING AND PUBLIC SPEAKING

Years 11-12: Formal School Uniform with Blazer
Years 6-10: Formal School Uniform with School Pullover (if necessary)

MUSIC

Junior Choir/s:
Full School Uniform

Middle Choir, Senior Choir, Stage Band, Concert Band, Other Ensembles:
Whitsunday Anglican School Music Shirt (Available from WASMART), Black full length trousers and Black shoes and socks (boys and girls).

SPORTS

Athletics:
School Sports Shirt
School Running Shorts or Unisex Shorts
Sports Socks

Rugby Union:
School Jersey (provided by School)
School Rugby Shorts
Red Rugby Socks
Mouth guard

Basketball:
School Basketball Singlet (provided by School)
WAS Mesh Basketball Shorts
Sports Socks

Netball
Netball Uniform
Sports Socks

Football:
Football Shirt (provided by School)
WAS Grey QSF Shorts
WAS Grey QSF Socks

Swimming:
Black Speedo–style one piece togs (girls)
Black Speedo–style togs (boys)
(Speedos not available from WASMART)

Touch:

Girls School Board Shorts (optional) School Sports Shirt
Boys School Board Shorts (optional) School Running Shorts or Unisex Shorts
School Running Shorts or Unisex Shorts
School Tracksuit (with all Sports)

For all Excursions (unless specifically notified) students will be in full School uniform.

IMPORTANT NOTICE

- Students are not permitted to wear any other than the above mentioned as part of the School uniform.
- Uniforms designed for specific events e.g. Club sports, may not be worn as part of the School uniform, including Physical Education classes. They may only be worn for their particular activities.
- Any variations to the above expectations are at the Principal’s discretion only
WASMART OPERATIONAL GUIDELINES

Trading Hours
School Term trading hours:
Monday – Thursday: 7:45am to 3:45pm
Fridays: 7:45am to 2:30pm
- The shop may be closed periodically for staff meetings and school events and where possible parents will be notified via the school newsletter.
- Students in years 5-12 are permitted to purchase items before/after school and during break times.
- Junior school students are not permitted to visit WASMart during school hours.
- WASMart does not open during April/June/September school holidays except by appointment for new students.

School Holiday Trading Hours:
15th of December– 19th December 9am–4:00pm
20th of December - 12th of January – CLOSED (Booklists can be sent via e-mail during this time)
12th of January – 23rd of January 9:00am-4:00pm (normal trading)

Contact Details:
Phone: 07 4969 2003
Fax: 07 4969 2004
e-mail: wasmart@was.qld.edu.au

Payment Options: Credit is not available at WASMart and students are not permitted to borrow items. Items can be paid for using Cash, Cheque or EFTPOS (including Credit Cards) at the time of purchase. Only in the following circumstances will students be allowed to put items onto their school account:
- Boarders are permitted to add essential school items as required
- Students directed by teachers who are missing stationery or essential uniform items
If parents are unable to come into WASMart during trading hours they are welcome to ring and pay for items over the phone using a Credit Card and have children collect these items on their behalf.

Booklists
For a complete list of books required for your child, please see the WASMart section of our School’s website: Whitsunday Anglican School Website

Purchasing and Selling of Second hand goods:
Second hand goods are available all year for purchase; however sizes, quantities and books may be limited depending on supply. WASMart has a strict no returns policy on second hand goods and it is recommended that all clothing is tried on before purchase as sizing labels can fade or have been removed and clothing is often altered. WASMart is always grateful for any donations of books and uniforms as all proceeds go back to the P&F Association who then invest these funds back into the school. Parents are welcome to drop off uniforms for sale (on consignment) and should consider the following when doing so:
- **Items for sale must be recently washed and ironed**
- Items must be current, in good condition (not stained), no missing buttons and no holes or tears.
- Socks, Shoes, Sporting equipment, hair accessories and School Bags cannot be put in for second hand sale and will be donated to charity if received.
- **All bags of clothing/books must have a parent name, current address and phone number**
- Payments for secondhand goods are made at the end of each term after goods have been sold. Payments to current parents will be credited to school accounts and payments for past students will be paid via Direct Debit. Parents leaving the school will need to provide Bank details to WASMart for payments and keep address details up to date with the main office/WASMart for 2 years after leaving.
- Second hand goods are only kept for approx 2yrs and after this time may be donated to charity
- The P&F endorses the WASMart Coordinator to determine the suitability of items for sale as second hand goods (to ensure school standards are maintained).

Back to School Ordering: Book lists should be returned to WASMart no later than the 12th of December 2014. Please be aware that while we endeavor to fully supply all orders, we cannot guarantee stock levels for late orders. Orders can be returned via the shop, fax (07 4969 2004) (please ring to confirm) or e-mail (wasmart@was.qld.edu.au). Orders are processed in the order in which they are received. When collecting orders please be patient, this is a busy time for everyone.
UNIFORM PRICE LIST
JS – Junior School, MS – Middle School, SS – Senior School
Prices include gst and may be subject to change without notice

<table>
<thead>
<tr>
<th>Item</th>
<th>Size</th>
<th>Price</th>
<th>Item</th>
<th>Size</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten</td>
<td></td>
<td></td>
<td>School Shoes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kindergarten Polo Shirt</td>
<td>2–8</td>
<td>37.95</td>
<td>School Shoes – Roc Brand</td>
<td>All</td>
<td>95.00</td>
</tr>
<tr>
<td>Red Bucket Hat (whole school)</td>
<td>XS-L</td>
<td>17.50</td>
<td>Sports Uniforms</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preparatory</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Year:</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Preparatory Polo Shirt</td>
<td>2–8</td>
<td>37.95</td>
<td>School Sport Polo Shirt (1-12)</td>
<td>6–12</td>
<td>39.95</td>
</tr>
<tr>
<td>Preparatory Polo Shirt (Long Sleeve)</td>
<td>2–8</td>
<td>39.95</td>
<td>Running Shorts (MS+SS)</td>
<td>8-18</td>
<td>42.95</td>
</tr>
<tr>
<td>Unisex Shorts (whole school)</td>
<td>4-10</td>
<td>26.95</td>
<td>Ladies Fit Sports Shirt (MS+SS)</td>
<td>8-18</td>
<td>42.95</td>
</tr>
<tr>
<td>Sports Socks Long</td>
<td>All</td>
<td>8.90</td>
<td>Unisex Shorts (P-12)</td>
<td>4-10</td>
<td>26.95</td>
</tr>
<tr>
<td>Red Bucket Hat</td>
<td>XS-L</td>
<td>17.50</td>
<td></td>
<td>12-XXL</td>
<td>29.95</td>
</tr>
<tr>
<td>School Tracksuit Jacket (P-12)</td>
<td>2-16</td>
<td>55.95</td>
<td>Running Shorts (MS+SS)</td>
<td>8-18</td>
<td>29.95</td>
</tr>
<tr>
<td>School Tracksuit Pants</td>
<td>4-14</td>
<td>39.95</td>
<td>House Polo Shirt (New Style)</td>
<td>8-XXL</td>
<td>35.95</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Red Bucket Hat (K-12)</td>
<td>XS,S,M,</td>
<td>17.50</td>
</tr>
<tr>
<td>Girls Uniform:</td>
<td></td>
<td></td>
<td>Sports Socks Long/Ankle</td>
<td>All</td>
<td>6.95</td>
</tr>
<tr>
<td>Junior / Middle Blouse (JS+MS)</td>
<td>4-10</td>
<td>47.00</td>
<td>School Tracksuit Jacket (P-12)</td>
<td>2-16</td>
<td>55.95</td>
</tr>
<tr>
<td></td>
<td>12-20</td>
<td>52.00</td>
<td></td>
<td>S-XXL</td>
<td>59.95</td>
</tr>
<tr>
<td>Skort (JS+MS)</td>
<td>4-10</td>
<td>42.00</td>
<td>Tracksuit Pants (Black)</td>
<td>4-XXL</td>
<td>39.95</td>
</tr>
<tr>
<td></td>
<td>12-20</td>
<td>47.00</td>
<td>Basketball Shorts</td>
<td>All</td>
<td>TBA</td>
</tr>
<tr>
<td>MS Bow</td>
<td>All</td>
<td>19.50</td>
<td>Soccer Shorts</td>
<td>All</td>
<td>33.00</td>
</tr>
<tr>
<td>Senior Blouse (SS)</td>
<td>L6–20</td>
<td>53.00</td>
<td>Soccer Socks</td>
<td>All</td>
<td>12.95</td>
</tr>
<tr>
<td>Formal Skirt (MS+SS)</td>
<td>2-12</td>
<td>52.00</td>
<td>Football Socks</td>
<td>All</td>
<td>12.95</td>
</tr>
<tr>
<td></td>
<td>14-22</td>
<td>57.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SS Tie</td>
<td>All</td>
<td>23.95</td>
<td>School Bags:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Girls Grey Anklets 3pk (1-12)</td>
<td>All</td>
<td>19.95</td>
<td>School Trolley Bag (4-12)</td>
<td>Large</td>
<td>70.00</td>
</tr>
<tr>
<td>Primary Tights opaque Yrs 1 – 8</td>
<td>All</td>
<td>7.95</td>
<td>School Backpack (K-1) Red</td>
<td>Small</td>
<td>42.00</td>
</tr>
<tr>
<td>Primary Tights cotton Yrs 1 – 8</td>
<td>All</td>
<td>9.95</td>
<td>School Backpack (1-4) Black</td>
<td>Large</td>
<td>45.00</td>
</tr>
</tbody>
</table>
Lost Property

The Lost Property Trolley Bins are located in the Junior School, Middle School, Senior School and Information Services Centre and can be accessed during School hours.

All lost property not claimed at the end of the School year will be sold, given to charity or destroyed.

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**Second Hand Price List**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Size</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Pantyhose Yrs 9-12</td>
<td>All</td>
<td>1.95</td>
</tr>
<tr>
<td>Hair Accessories ($3.95-$13.95)</td>
<td>All</td>
<td>Various</td>
</tr>
<tr>
<td>Formal Shirt (Yr 12)</td>
<td>All</td>
<td>43.00</td>
</tr>
<tr>
<td>Panama Hat (new) Yr 1 – 12</td>
<td>S-XL</td>
<td>85.00</td>
</tr>
</tbody>
</table>

**Boys Uniforms:**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Size</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Junior Shirt (JS)</td>
<td>6–12</td>
<td>55.00</td>
</tr>
<tr>
<td>Middle Shirt (MS)</td>
<td>8–16</td>
<td>55.00</td>
</tr>
<tr>
<td>Senior Shirt (SS)</td>
<td>10–26</td>
<td>55.00</td>
</tr>
<tr>
<td>Junior Shorts (JS)</td>
<td>4–14</td>
<td>36.95</td>
</tr>
<tr>
<td>College Dark Grey Shorts (MS+SS)</td>
<td>6-14</td>
<td>45.00</td>
</tr>
<tr>
<td>WAS Embossed Black Leather Belt</td>
<td>All</td>
<td>19.95</td>
</tr>
<tr>
<td>Long Formal Socks (1-12)</td>
<td>All</td>
<td>9.90</td>
</tr>
<tr>
<td>Tie (MS+SS)</td>
<td>All</td>
<td>23.95</td>
</tr>
<tr>
<td>Garters (pair)</td>
<td>S, M, L</td>
<td>7.50</td>
</tr>
<tr>
<td>Long College Trousers (Yr 12)</td>
<td>77-112</td>
<td>59.95</td>
</tr>
<tr>
<td>Formal Hat (new) Yrs 5-12</td>
<td>S-XXL</td>
<td>99.95</td>
</tr>
<tr>
<td>Formal Grey School Hat (1-12)</td>
<td>All</td>
<td>46.75</td>
</tr>
<tr>
<td>Pullover (Poly/Cotton) (P-12)</td>
<td>5–8</td>
<td>64.95</td>
</tr>
<tr>
<td>Pullover (Poly/Cotton) (P-12)</td>
<td>10-22</td>
<td>69.95</td>
</tr>
<tr>
<td>Blazer (Yr 12)</td>
<td>All</td>
<td>235.00</td>
</tr>
<tr>
<td>Blazer Hire (inc $50 bond)</td>
<td>All</td>
<td>170.00</td>
</tr>
</tbody>
</table>

**Girls Uniforms:**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Size</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>College Dark Grey Shorts (MS+SS)</td>
<td>All</td>
<td>30.00</td>
</tr>
<tr>
<td>Girl’s Blouses</td>
<td>All</td>
<td>30.00</td>
</tr>
<tr>
<td>Sports Shirts JS</td>
<td>All</td>
<td>20.00</td>
</tr>
<tr>
<td>Sports Shirt (Adult Sizes +Ladies)</td>
<td>All</td>
<td>25.00</td>
</tr>
<tr>
<td>House Polo Shirt</td>
<td>All</td>
<td>20.00</td>
</tr>
<tr>
<td>Grey Formal Hat end 2016</td>
<td>All</td>
<td>20.00</td>
</tr>
<tr>
<td>Pullovers 5-12</td>
<td>All</td>
<td>33.00</td>
</tr>
<tr>
<td>Sport Tracksuit Jacket 2-16</td>
<td>All</td>
<td>30.00</td>
</tr>
<tr>
<td>Tracksuit Pants</td>
<td>All</td>
<td>20.00</td>
</tr>
</tbody>
</table>
STANDARDS

The School operates a **limited** hire scheme for students who arrive at School without ties or belts. A $1.00 a day levy applies and items not returned within a week are debited (at retail price) to student accounts.

The School keeps on hand shoe polish, shaving gear, face makeup remover, nail polish remover and such items that may be required in an urgent situation.

For all of the above (or other) students should report to Student Reception.

BOARDERS

Boarders are expected to adhere to all the rules of presentation (Uniform, etc), as are all Day students, in the hours of formal and informal education. At times when they can reasonably be expected to be ‘at home’, casual dress is permitted.
HOMEWORK AND TUTORIAL SCHEME (HATS)

The Homework and Tutorial Scheme (HATS), has been a unique part of the School’s offerings for over a decade. Students informally from Year 4, and then formally from Year 5 onwards, are encouraged to be involved in this optional internal tuition program. With a high attendance rate, this scheme provides students of the School with homework assistance and the consolidation and extension of concepts throughout all subjects. The teaching staff of Whitsunday Anglican School drive this program by committing to providing a minimum of one hour of their time per week, before or after school to further enhance the depth of knowledge of the student’s curriculum areas. A HATS session list is given to all families from Week 3 of Semester 1 and 2 each year so that students are able to balance their co-curricular and outside commitments with the School based study support on offer.

2016 HATS Schedule

CO-CURRICULAR PROGRAM

Whitsunday Anglican School offers a vast list of co-curricular activities and opportunities for all students who attend the School (K – 12). Activities on offer cover the fields of Sport, Music, Cultural, Performance, Artistic Digital and Service. All students are encouraged to be involved in at least one activity, as the Co-curricular Program aims to provide balance within the School’s holistic approach to education; and interest in the pursuit of passionate areas that can quite often lead to career pathways. The involvement in co-curricular activities is recorded on each student’s report cards at the end of each semester, providing parents with a thorough, in-depth knowledge of their child/ren’s participation across all ranges of School life.

2016 Co-curricular Program
WHITSUNDAY ANGLICAN SCHOOL FOUNDATION

The Foundation Focus, is a comprehensive booklet outlining the Whitsunday Anglican School initiatives.

HISTORY
Early in 1999 a group of interested parties formed a Steering Committee and the official Foundation launch occurred on Friday 5th November 1999 in the Pansy Wood Music Centre.

The Foundation is ultimately a vehicle for attracting financial donations to ensure the continuing development of facilities at the Whitsunday Anglican School, which will benefit our students now and into the future. We encourage our whole community to participate in the provision of first-class academically focused education in Mackay.

BUSINESS PARTNERSHIPS PROGRAM (BPP)
The BPP is an initiative by which parent or wider community businesses support the School through the Foundation’s advertisement options within School publications and events. Information on being part of the BPP and advertising in the Business Directory, can be obtained from the Foundation Support Officer on 07 4969 2000.

OLD SCHOLARS AND REUNIONS
The Foundation has been the driving force behind developing the Old Scholars Association, hosting reunions in Mackay and Brisbane since 2001 and in Townsville since 2005. It also oversees the publishing of their annual newsletter WAS HEaRD. Ten, twenty and twenty-five Year Class Reunions are also now an annual event under the guidance of the Foundation’s staff.

SCHOLARSHIPS & BURSARIES
There exists the option for potential donors to Whitsunday Anglican School to fund Scholarships and/or Bursaries to deserving students. Information on how to become a benefactor in this area can be obtained by contacting the Director of Admissions.

THE PARENTS
The Foundation, and indeed the School, sees parents as an integral part of Whitsunday Anglican School. At the commencement of year, a function is held to welcome new and existing parents to the School. Likewise, at the end of each year, those parents whose formal connection to the school through their children is about to come to a close are farewelled and thanked for their support and involvement throughout their children’s time with us. These functions are co-hosted with the School Board and Parents’ & Friends’ Association.

WESTPAC INTRODUCTORY PROGRAM
The Foundation has an agreement with Westpac Bank that provides funds to the school through a program that gives parents support in selecting a loan.

HISTORY UNDERFOOT
History Underfoot provides the opportunity to record your place in the history of the School. A donation of $100 enables you to choose to have a paver engraved with the details of your choice and set permanently along one of the many new pathways being laid throughout the School.
For more information on any aspect of The Foundation’s work please contact the Foundation Support Officer on 07 4969 2000.

THE SUSAN KENNEDY LIBRARY FUND
Ms Susan Kennedy was the inaugural Librarian at Whitsunday Anglican School, and it was her great love of bringing together children and books that prompted the Foundation to set up this Fund. Donations to the Fund are tax deductible.
PARENTS AND FRIENDS ASSOCIATION

President: Mr Lawrence Booth  
Phone: 0439 484 422

Contact Email: lawrencebooth11@gmail.com
Website: http://www.was.qld.edu.au/parents-friends

The Whitsunday Anglican School Parents and Friends association has been in existence since the early years of the school. The mission of the association is:

To meet regularly to facilitate communication between the school community and school leadership team, to protect the schools core values through friend raising and fund raising.

In the past ten years alone, the P&F Association has provided over $575,000 in funds for computer hardware and software, soft furnishings, equipment for sporting clubs, various instruments for the music department, art supplies, display boards to showcase student art, water coolers, playground equipment, video equipment, educational resources and underwriting the Art Centre and the Senior Learning Centre. The P&F also sponsors a variety of school activities, such as the Whitsunday Voices Youth Literature Festival (so that WAS students attend for free), Mackay Children’s Holiday Camp and the WAS Football Club.

The P&F Association operates WASMart and the Plaza Lunchbox, with profits from both these activities directed back into the school through P&F funded projects. Your support of WASMart, the Plaza Lunchbox, and our P&F events means we can support more projects in the school in the coming year.

All Whitsunday Anglican School parents are automatically members of the P&F Association and are encouraged to attend our quarterly meetings. General meetings start at 7pm and are held in the staff room (entrance at the back of the main administration building).

The Executive Committee is made up of volunteer parents and friends, with elections held each October at the AGM. Getting involved in the P&F is a great way to help to put something back into the School, even if it’s just helping out at the occasional event. Please contact a member of the Committee for more information.
STUDENT PROTECTION POLICY

A copy of our Student Protection Policy can be found on our website here: Student Protection in Anglican Schools – Policy and Procedures 2016

COMPLAINTS PROTOCOL

There will be times when parents or students may want to raise a concern regarding discipline, education, school management, ethos or individual staff members of the School. We welcome the opportunity to discuss these concerns as it is always viewed as a positive and constructive way of making the School a better environment for quality education.

Whitsunday Anglican School has a protocol for receiving complaints. The protocol requires that students and parents should follow the path of taking their concerns firstly to the staff member involved. If they feel that their concerns have not been dealt with satisfactorily then they should take the matter up with that staff member's supervisor, one of the Head of Junior School, Head of Middle School, Head of Senior School or as appropriate.

If the matter has not been resolved at that level then it is proper to follow the chain of command within the School and take the complaint through to the Principal.

As a last resort complainants who feel no satisfaction from the process and think that their concerns are of such gravity and importance should know that they can write to the School Board to air their concerns.

It is reasonable to say that any correspondence or contact that comes before the Board in the nature of a complaint which is innuendo, gossip, malicious hearsay or anonymous will not be dealt with by the Board, except where the complaint involves allegations of sexual abuse as outlined in the School’s Child Protection Policy.

The principle of accountability and transparency is at the heart of our Complaints Protocol and we seek to promote the best in education and openly encourage students and parents to contribute to the process of making our School a better environment for learning.